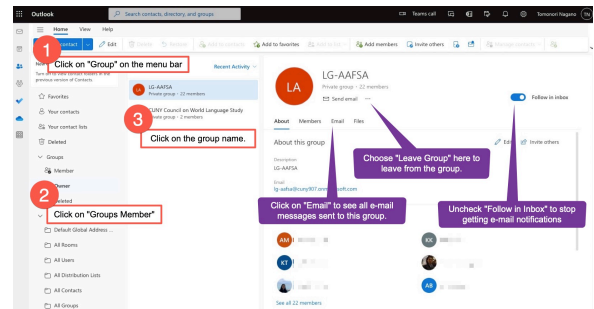# AAPI Heritage Month E-mail Group
Distribution Group in Office 365

LaGuardia's AAPI Heritage Month Planning Committee uses Office 365's e-mail group (a.k.a., Outlook Distribution Group) for e-mail communication. Below are the instructions for the e-mail group:

- To e-mail the group: `lg-aapi@cuny907.onmicrosoft.com`
- To join the group: `https://bit.ly/LG-AAPI-invitation` (or scan the QR code)

By default, upon joining the email list, you will begin to receive all email announcements in your mailbox. You can also view the archived (previous) email exchanges by clicking on "Email" in the Outlook menu at `https://outlook.office.com` (see the screenshot on the right). Also, there is an option to "lurk" on the email list, which allows you to not receive a notification for every email message sent to the group while still maintaining access to the archived messages. See the screenshot on the right for more information.

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